



TRANSMITTAL MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Karl R. Amylon, City Manager

DATE: August 11, 2020

RE: **Change Order No. 2 (Final) to Contract No. 20-08 - Salmon Ladder Viewing Platform, PK Builders**

At its meeting of April 2, 2020, the City Council adopted a motion accepting the bid of PK Builders in the amount of \$152,800 for Contract No. 20-08, Salmon Ladder Viewing Platform. The motion adopted by the City Council also established a ten percent contingency in the amount of \$15,280, bringing the total project cost to \$168,080.

At its meeting of May 7, 2020, the City Council adopted a motion approving Change Order No. 1 to Contract No. 20-08, which extended the contract completion date from June 8, 2020 to July 17, 2020. No cost was associated with Change Order No. 1.

Attached for City Council review is Change Order No. 2 (Final) to Contract No. 20-08 in the amount of \$1,512. The rationale for the change order is detailed in the attached transmittal memorandum from Project Inspector/EIT Karlee Miller and requires no elaboration on the part of my office. I concur with the Project Inspector/EIT's recommendation.

Public Works Director Mark Hilson will attend the City Council meeting of August 20, 2020, in order to address any questions and/or concerns that Councilmembers may have.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended the City Council adopt the motion approving Change Order No. 2 (Final) in the amount of \$1,512 to Contract No. 20-08, Salmon Ladder Viewing Platform, between the City and PK Builders, bringing the total contract amount to \$154,312; authorizing funding from the Tourism and Economic Development's Downtown Visitor Amenities capital account; and directing the City Manager to execute the change order on behalf of the City Council.

Recommended Motion: I move the City Council approve Change Order No. 2 (Final) in the amount of \$1,512 to Contract No. 20-08, Salmon Ladder Viewing Platform, between the City and PK Builders, bringing the total contract amount to \$154,312; authorize funding from the Tourism and Economic Development's Downtown Visitor Amenities capital account; and direct the City Manager to execute the change order on behalf of the City Council.

MEMORANDUM

TO: Karl Amylon, City Manager

CC: Lacey Simpson, Assistant City Manager
Mark Hilson P.E., Public Works Director
Kara Jurczak P.E., Assistant Public Works Director

FROM: Karlee Miller, Project Inspector/EIT

DATE: August 11, 2020

SUBJECT: **Contract No. 20-08 Salmon Ladder Viewing Platform
Change Order # 2 (FINAL)**

In adopting the 2020 General Government annual budget, the City Council appropriated Commercial Passenger Vessel (CPV) funds in the amount of \$500,000 to the Tourism & Economic Development's Downtown Visitor Amenities Capital Account. At the February 6 meeting, City Council approved capital improvement projects in support of a future conceptual "Salmon Walk." The Salmon Ladder Viewing Platform was one of the approved projects.

On April 2, 2020 the City Council awarded Contract 20-08 Salmon Ladder Viewing Platform to PK Builders in the amount of \$152,800 with a ten percent contingency of \$15,280 for a total project cost of \$168,080. Notice to proceed was issued on April 13, 2020.

The project is complete with improvements open and in use by the public. The attached Changer Order 2 (Final) addresses changes in bid item quantities totaling a net addition to the contract price of \$1,512.00 for a final contract amount of \$154,312.00. Changer Order 2 (Final) is attached and details these changes, and will be funded by the project contingency.

The closeout of this contract completes the construction of the viewing platform. Staff is evaluating options for a screen wall extension and this contract closeout does not preclude a screen wall extension from occurring at a later date.

RECOMMENDATION

It is recommended that the City Council approve Change Order 2 (Final) to Contract No. 20-08, Salmon Ladder Viewing Platform in the amount of \$1,512.00 for a revised project cost of \$154,312.00; and authorize the City Manager to execute the change order on its behalf.

Recommended Motion: I move the City Council approve Change Order 2 (Final) to Contract No. 20-08, Salmon Ladder Viewing Platform bringing the final contract amount to \$1,512.00; authorize funding of \$154,312.00 from the contract contingency; and direct the City Manager to execute the change order on behalf of the City Council.

Attachments:
20-08 Change Order 2 (Final)



City of Ketchikan
Public Works Department / Engineering Division
2930 Tongass Avenue / Ketchikan, AK 99901

July 10, 2020

PK Builders
284 Forest Park Drive
Ketchikan, AK 99901

RE: CHANGE ORDER NO. 2 (FINAL)
CONTRACT NO. 20-08 / SALMON LADDER VIEWING PLATFORM

This Change Order #2 modifies the original contract amount to account for the over runs in work quantities as detailed in the attached Changer Order 2 (FINAL) spreadsheet

TOTAL CHANGE ORDER NO. 2		AMOUNT	
Original Contract:	\$152,800.00	Previous Total:	\$152,800.00
Previous Addition:	-	This Change Order:	\$1,512.00
Previous Deduction:	-	New Total:	\$154,312.00
Original Contract Time:	June 8, 2020	Previous Contract Time:	July 17, 2020

The above amount covers all work in connection with this change. Your acceptance and the Owner's acceptance shall constitute and become a part of your contract with the City of Ketchikan dated April 10, 2020. The above changes shall be subject to the same term and conditions contained in said contract and shall be made in accordance with the drawings and specifications of the Engineer.

APPROVALS

(CONTRACTOR SIGNATURE)

(PROJECT ENGINEER SIGNATURE)

(PRINTED NAME)

DATE

(PRINTED NAME)

DATE

NOTE: All changes in work done on this contract must be reported to and accepted by the Owner before extras will be authorized.

ACCEPTED BY OWNER: CITY OF KETCHIKAN

DATE

CITY OF KETCHIKAN

20-08 Salmon Ladder Viewing Platform

Bid Item	Description	Quantity	Type	PK Builders		Project Totals		Change Order 2 (FINAL)	
				Unit Price	Total Cost	Unit	Amount	Δ Unit	Amount
1	Mobilization	1	LS	\$ 16,000	\$ 16,000	1.00	\$ 16,000.00	\$ -	\$ -
2	Traffic Control	1	LS	\$ 1,720	\$ 1,720	1.00	\$ 1,720.00	\$ -	\$ -
3	Engineer Directed Work	10	HR	\$ 552	\$ 5,520	12.74	\$ 7,032.00	2.74	\$ 1,512.00
4	Cast In Place Concrete Pedestal	12	EA	\$ 1,850	\$ 22,200	12.00	\$ 22,200.00	\$ -	\$ -
5	Timberwork (Columns)	9	EA	\$ 1,100	\$ 9,900	9.00	\$ 9,900.00	\$ -	\$ -
6	Timberwork (Beams)	6	EA	\$ 2,400	\$ 14,400	6.00	\$ 14,400.00	\$ -	\$ -
7	Timberwork (Joists)	54	EA	\$ 340	\$ 18,360	54.00	\$ 18,360.00	\$ -	\$ -
8	Timberwork (Knee Bracing)	3	EA	\$ 1,300	\$ 3,900	3.00	\$ 3,900.00	\$ -	\$ -
9	Timberwork (Decking)	1100	SF	\$ 16	\$ 17,600	1100.00	\$ 17,600.00	\$ -	\$ -
10	Timberwork (Railing)	100	LF	\$ 225	\$ 22,500	100.00	\$ 22,500.00	\$ -	\$ -
11	Demo	1	LS	\$ 15,500	\$ 15,500	1.00	\$ 15,500.00	\$ -	\$ -
12	Screen Wall	1	LS	\$ 5,200	\$ 5,200	1.00	\$ 5,200.00	\$ -	\$ -
				TOTAL	\$152,800			Net Change	\$ 1,512.00
						Original Contract		\$ 152,800.00	
						CO2 (FINAL)		\$ 1,512.00	
						FINAL CONTRACT		\$ 154,312.00	

CONSENT AGENDA

Mayor Sivertsen suggested moving several items to the Consent Agenda, including; Ordinance No. 20-1911 amending the Ketchikan Municipal Code by adding a new Chapter 3.22 entitled “Deferral for Certain Subdivided Property”; Budget transfers for the Telecommunications Division 2020 hosted Capital Projects; Exempting procurement of Business Hosted IP Phone Platform with GCSIT Solutions; Exempting procurement of BroadWorks Migration and Virtualization Services for the Telecommunications Division with ECG Inc.; and no objections were heard. Councilmember Zenge requested the item relating to the adjustment of vacation leave accrual for Firefighter/EMT Ken Furchtenicht be considered separately.

Approval of Minutes – Regular Meeting of April 16, 2020

Moved by Bergeron, seconded by Coose approval of the minutes of the regular meeting of April 16, 2020.

Motion passed with Flora, Zenge, Coose, Kiffer, Gage, Bergeron and Chapel voting yea.

Change Order No. 1 to Contract No. 20-08 – Salmon Ladder Viewing Platform – PK Builders

Moved by Bergeron, seconded by Coose the City Council approve Change Order No. 1 to Contract No. 20-08, Salmon Ladder Viewing Platform, between the City and PK Builders extending the contract completion date from June 8, 2020 to July 17, 2020; and direct the City Manager to execute the change order on behalf of the City Council.

Motion passed with Flora, Zenge, Coose, Kiffer, Gage, Bergeron and Chapel voting yea.

Designating June 13 Through June 20, 2020 as Spring Clean-Up Week

Moved by Bergeron, seconded by Coose the City Council designate June 13 through June 20, 2020 as Ketchikan Spring Clean-Up Week.

Motion passed with Flora, Zenge, Coose, Kiffer, Gage, Bergeron and Chapel voting yea.

Municipal Harbor Facility Program Grant Agreement No. 20-HG-003 – KTN: Bar Harbor North Ramp

Moved by Bergeron, seconded by Coose the City Council approve Municipal Harbor Facility Program Grant Agreement No. 20-HG-003 – KTN: Bar Harbor North Ramp 3 between the City of Ketchikan and the State of Alaska in an amount not to exceed \$447,765.50 for the replacement of Bar Harbor North Ramp 3 and electrical work on Floats 10 & 11; and direct the city manager to execute the grant agreement on behalf of the City Council.

Motion passed with Flora, Zenge, Coose, Kiffer, Gage, Bergeron and Chapel voting yea.

April 2, 2020

Award of Contract No. 20-08, Salmon Ladder Viewing Platform – PK Builders

Moved by Flora, seconded by Gage the City Council accept the bid of PK Builders in the amount of \$152,800 for Contract No. 20-08, Salmon Ladder Viewing Platform; establish a ten percent contingency in the amount of \$15,280, bringing the total project cost to \$168,080; authorize funding from the Department of Tourism and Economic Development's 2020 Downtown Visitor Amenities Capital Account; and direct the City Manager to execute the contract documents on behalf of the City Council.

Motion passed with Coose, Chapel, Flora, Gage, Bergeron and Kiffer voting yea; Zenge absent.

Exempting the Procurement of a 24" FPI Insertion Flow Meter for the Water Division from the Competitive Bidding/Written Quotation Requirements of the Ketchikan Municipal Code – McCrometer, Inc.

Moved by Flora, seconded by Gage pursuant to subparagraph 6 of Section 3.12.050(a) of the Ketchikan Municipal Code, the City Council exempt the procurement of a 24" FPI insertion flow meter from the competitive bidding and written quotation requirements of the Ketchikan Municipal Code; authorize the General Manager to enter into an agreement for the purchase of such equipment with McCrometer, Inc. in an amount not to exceed \$14,018; establish a \$750 contingency for freight shipment, bringing the total project cost to \$14,768; and approve funding from the Water Division's 2020 Additional Projects Capital Account.

Motion passed with Coose, Chapel, Flora, Gage, Bergeron and Kiffer voting yea; Zenge absent.

Exempting the Procurement of the Annual Telephone Switch Platform Software Support and Maintenance Services from the Competitive Bidding/Written Quotation Requirements of the Ketchikan Municipal Code – Ribbon Communications

Moved by Flora, seconded by Gage by pursuant to subparagraph 6 of Section 3.12.050(a) of the Ketchikan Municipal Code, the City Council exempt the procurement of telephone switch platform software support and maintenance services from the competitive bidding/written quotation requirements of the Ketchikan Municipal Code; authorize the General Manager to enter into an agreement for the procurement of such annual software support and maintenance services with Ribbon Communications at a cost of \$36,975.95; and approve funding from the Telecommunications Division's 2020 Software & Equipment Maintenance Services Account No. 635.04.

Motion passed with Coose, Chapel, Flora, Gage, Bergeron and Kiffer voting yea; Zenge absent.

Budget Transfers – Change Order No. 1 to Contract No. 19-08, Mobile Substation Refurbishment – Specialty Engineering, Inc.

Moved by Flora, seconded by Gage City Council approve Change Order No. 1 to Contract No. 19-08, Mobile Substation Refurbishment, between the City of Ketchikan d/b/a Ketchikan Public Utilities and Specialty Engineering, Inc. of Vancouver, Washington in an amount not to exceed \$60,585, increasing the total contract amount to \$343,585; authorize budget transfer of \$16,367 and \$44,218 respectively from the Electric Division's 2020 Bailey Generator No. 4 (BAG4) Turbo Upgrade and Additional Projects Capital Accounts to the Mobile Substation